

BAFTA Scotland Awards

Rules and Guidelines 2024

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A.INTRODUCTION & TIMETABLE

The BAFTA Scotland Awards are presented annually to recognise, honour and reward outstanding achievement in film, television and produced in Scotland, and Scottish individuals working in the moving image industries.

The Academy also honours individuals with awards in recognition of their contribution to the industry. These awards are in the gift of the Academy, they are approved by the BAFTA Scotland Committee and ratified by the Board of BAFTA.

Rules, eligibility requirements and key dates for all BAFTA Ceremonies can be found at awards.bafta.org/entry

Eligibility dates: 11 May 2023 – 1 May 2024

Wednesday 20 March	Entries can be submitted via entry.bafta.org
Wednesday 1 May 17.00	Submission/payment deadline
Wednesday 19 June	Voting opens to BAFTA Members
Wednesday 3 July	Voting closes
Wednesday 17 July	Broadcaster entries invited
Wednesday 24 July	Broadcaster Entry Deadline
September	Jury deliberations
Wednesday 2 October	Nominations announced
Sunday 17 November	BAFTA Scotland Awards

BAFTA accepts no responsibility for entrants missing deadlines

B. GENERAL ELIGIBILITY

See *Category sections for specific eligibility criteria*

- Programmes must have had their first transmission in the UK between **11 May 2023 – 1 May 2024** on terrestrial, cable, satellite or digital channels (or their online platform), including web based broadcasters who commission content (e.g. e.g. Netflix, Amazon Prime, YouTube Originals, Apple TV+)
- For film release eligibility, see Category sections for full information
- Each entry must be a complete programme/film/production. Inserts are not eligible. Recut, re-versioned, renamed or repeated productions are not eligible
- Any entry that has previously been submitted will not be considered eligible
- Programmes scheduled to have episodes from one series in two separate eligibility periods cannot enter the same series in two consecutive years
- Unless otherwise specified in the rules of the category (e.g Feature Film, Short Film & Animation) all entries must have a minimum scheduled running time of 3 minutes.
- In television production categories, short form programmes may enter up to 3 episodes from a series, capped at a total of 30 mins duration including credits. Episodes must be from the same series, must be consecutive episodes in the series and must be complete episodes (edited clips/scenes from episodes will not be permitted). Episodes should be compiled into one video file, and should run continuously without any internal editing with blank screens between episodes (please include credits on the end of each episode).
- All Gaelic entries must be submitted with English subtitles

Scottish Eligibility Criteria for Television Productions and Short Film & Animation

All entries should satisfy two of the three following criteria:

- The production company has a substantive business and production base in Scotland. A base will be taken to be substantive if it is the usual place of employment of senior executives and personnel involved in the production in question
- At least 50% of the production budget (excluding the cost of on-screen talent, archive material and copyright costs) was spent in Scotland and/or on Scottish production talent
- At least 50% of the production talent (i.e. not on-screen talent) must have their home or usual place of employment in Scotland (currently residing and resident for a minimum of six years when the entry was made. British Passport holders who have relocated to Scotland may be considered eligible on a minimum of two years' residency and a proven commitment to working in the Scottish industry). This must cover a minimum of four out of the following nine areas: Director, Producer, Developer, Animator, Writer, Line producer/Production manager, HOD – Art, Sound, Camera, Post Production, Music. (For factual entries, up to two of these roles may be replaced by Editor and/or Assistant Producer)

Scottish Eligibility Criteria for Feature Films

All feature film entries should satisfy two of the three following criteria:

- The production company has a substantive business and production base in Scotland. A base will be taken to be substantive if it is the usual place of employment of senior executives and personnel involved in the production in question
- At least 50% of the production budget (excluding the cost of on-screen talent, archive material and copyright costs) was spent in Scotland and/or on Scottish production talent



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- A film must have significant creative involvement by individuals who are Scottish

Films that do not meet this criteria but have a significant Scottish component may be considered eligible, please contact the Awards Team (see [Contact List](#)) as soon as possible should you wish to appeal for consideration. The BAFTA Scotland Awards Committee will make all final decisions on the eligibility of entries.

Scottish Eligibility Criteria for Individual Categories: Performance and Craft

Any Scottish individual is eligible to enter for their work on any production (Scottish, UK or International). Individuals are considered Scottish under the following criteria:

- Scottish place of birth or identifies as Scottish having spent a considerable amount of time in Scotland, this could include formative years

Entrants may be asked for further information at entry. If you are in any doubt about eligibility please contact the Awards team (see [Contacts List](#) page)

The BAFTA Scotland Awards Subcommittee will make all final decisions on the eligibility of entries. The BAFTA Scotland Awards Subcommittee may refer to other BAFTA Awards criteria (e.g. EE BAFTA Film Awards, BAFTA Television Awards, BAFTA Television Craft Awards, BAFTA Games Awards) on certain eligibility queries.

C.ENTRY

- All entries should be made via the BAFTA Awards entry site: entry.bafta.org
- The entry site will be open from 12.00 on **Wednesday 20 March**. Entrants are advised to begin the entry and video upload process promptly to avoid missing deadlines
- The submission and payment deadline is 17.00 on **Wednesday 1 May**
- Entry fees are dependent on category - see Award Categories section for fees
- All entry fees must be paid online via the entry site by the submission deadline. Entries cannot progress to voting until payments are settled. Entries will not be approved from entrants with previous debts until payments are settled
- Entry is open to producers, directors, broadcasters, independent production companies, BAFTA members and individuals included on the credits of a programme/film
- Individuals may nominate a single episode/programme or individual in the Performance categories, including self-nomination
- The selection and submission of episodes, programmes and films is the responsibility of the entrant – any individuals who are being submitted for consideration should be consulted directly by the entrant.
- Multiple categories can be entered on the same entry form, provided they are all being entered for the same episode/film. Select the production category to be entered first, then individual categories can be entered later in the same form. If different episodes are being entered to represent different categories, then a separate entry form must be completed for each episode. For entry form queries contact the Awards team (see [Contact List](#))
- All entrants will be asked to provide the contact details for the producer of the programme who may be contacted to confirm credits. A lead contact from the production being entered must be provided. Direct/representative email addresses must also be provided for all individual entries should BAFTA need to contact them directly.

Special notes

- All categories must have eight entries to run (with the exception of Feature Film, which can run with six entries in exceptional circumstances), any category with fewer entries will not be presented but entries may be eligible to enter the following year at the discretion of the Awards Subcommittee. All Individual category entries (actor, actress, director, writer) relating to a particular programme/film which is carried over to the following year must be entered in the current year and cannot be over to the following year.
- Entrants may submit different episodes of the same series in Individual categories, but only one episode can be submitted in a Production category. In the event of being shortlisted for jury consideration, only the episode/programme submitted via the entry site will be considered
- Three nominations will be presented in each category, where twenty or more entries are received this will increase to four nominations. If one gendered category reaches 20 entries both will automatically receive four nominations.
- Should an exceptionally high number of feature length dramas and documentaries be submitted in the Feature Film category, during the review of entries, the Awards Subcommittee may opt to present both a Feature Drama and Feature Documentary award
- Due to being under review the Game category will not be presented in 2024

Entry Process

The following will be required for submissions (category dependent):

- Information pertaining to the entry meeting Standard C of the [BFI Diversity Standards - Screen Scotland](#) (mandatory for entry)
- Information pertaining to whether the entry meets any other [BFI Diversity Standards - Screen Scotland](#) (voluntary)
- Upload of the company/production Bullying & Harassment policy (mandatory for entry)
- Confirmation on whether the programme is Albert Sustainable (voluntary)
- Confirmation that there are no open issues relating to the production which would bring BAFTA into disrepute should a nomination be received (*in the event that BAFTA is made aware of information relating to the entry which is capable of bringing BAFTA into disrepute, BAFTA shall, in its absolute discretion, be entitled to suspend or rescind any nomination or award, or impose such other conditions as it shall consider reasonable in the circumstances*)
- A synopsis of no more than 300 characters. This should be a factual synopsis of the film/episode and should not include any details of other awards won, ratings or media quotes. BAFTA reserves the right to edit any text that does not meet these criteria
- Proposal of names of up to six individuals to be listed as nominees if the programme receives a nomination. These are the 'candidates for nomination'. Failure to propose names may render your entry invalid. See [Candidates For Nomination](#) for guidelines
- Direct email address or agent/representative email address per candidate/individual category entrant, as it will be necessary for BAFTA Scotland to contact these individuals in the event of a nomination. All details will be retained in accordance with [BAFTA's Entrant Privacy Policy](#). A lead contact from the production being entered must also be provided.
- The full programme/film uploaded to the entry form via your [Media Library](#)
- One landscape publicity image to be used as thumbnail for BAFTA View (16:9, min. size 436x245px but larger preferred)

- Three production stills from the programme episode entered which can be used by BAFTA in the event of a nomination. Images must be high resolution JPEG or TIFF files, min. 600px wide. These stills should be representative of final broadcast, not publicity images/headshots/artwork
- The final script should be provided for the Writer Film/Television and Director Fiction categories.
- A PDF containing a full list of credits for the series including both title and end credits. In the case of short form programmes when up to three episodes have been entered as one video file, full credits for each episode should be uploaded as one PDF document.
- BAFTA may require a captioned/subtitled version of your entry. It is not mandatory to upload this at the entry stage, but must be provided if requested at any point
- **Performance categories** an additional still will be required for the performer, which may be used on the voting site and in the event of a nomination. A clips reel can be submitted for performers who are being entered for a series; this can be up to five minutes' duration and should run continuously without any internal editing (blank screens between clips will be accepted). The intention is to show the performers work across a series and should not be an edited show reel. The reel should be uploaded to your entry form via the [Media Library](#)
- **Gender identity** BAFTA is requesting that the gender and/or gender identity for all potential candidates for nomination across all entries and for entrants to individual categories be provided. This is to inform ongoing research into gender in our industry, and BAFTA's research regarding gendered categories. Additionally, this information is used for Director Fiction, Director Factual and Writer Film/Television, where the top four male and top four female candidates as voted for by the membership will be longlisted. If candidates who identify as non-binary are featured within the top eight, they will also be taken through in the addition to the above male and female cohort to ensure no one is excluded. The information gathered is anonymised and processed in compliance with BAFTA's privacy policy. By submitting this data you are agreeing that the individual concerned is happy for you to share this information and that it can be stored and used in compliance with our privacy policy. If you are unable to provide this information, please select 'Do Not Know' on the entry form.

CANDIDATES FOR NOMINATION

You must specify how you wish to list the nomination publically by choosing either:

- (1) Candidates for nomination: individual names will be made public if nominated; the individuals can call themselves 'BAFTA winning'
- (2) Production team representatives: nomination listed as 'production team' if nominated, names not made public. Please note that it is the programme that is being recognised, not the individuals, and these individuals will not be able to refer to themselves as BAFTA nominees or winners.

There must be careful consideration of who is proposed to be listed for nomination - changes cannot be made once nominations have been announced, so it is the responsibility of the entrant to ensure this information is correct at the point of entry.

Up to six names can be put forward as named nominees or production team representatives. The names submitted must be those that have made up of the core creative team and those who had lead creative contribution to the programme. These individuals must have worked on the series that has been submitted for consideration, but need not be credited on the episode submitted. Commissioning editors and executives who work within the broadcaster commissioning teams will not be accepted. Where an agreement cannot be made on candidates, BAFTA will use the episode supplied as the final arbiter for candidates. The BAFTA Scotland Awards Committee retain the right to question the eligibility of any individual put forward.

Scripted the writer, director and producer should be submitted as candidates. Executive producers, production managers and line producers would be accepted if the candidate had creative contribution

and as long as the above credits have not been omitted. Other creative roles may be considered but are at the discretion of the Awards Subcommittee.

Non-scripted the producer and director should be submitted, followed by any others who had creative control over the programme. This may include roles such as the lead editor, writer, line producer, production manager and executive producers, if the candidate had creative contribution and as long as the above credits have not been omitted. Presenters will only be accepted on the basis that they have significant involvement at a senior editorial/creative level equivalent to the above roles, and a statement must be included on the entry form explaining their contribution.

Candidates for nomination and production team representatives are reviewed at point of entry, at which point entrants will be contacted for more information where necessary. The entrant will be asked to confirm that the names provided have been agreed upon with the entire senior team. In the event that a decision on candidates for nomination cannot be agreed upon and a nomination is received, BAFTA reserves the right to list the nomination as 'production team' and the names not be made public. The final decision on eligibility rests with the BAFTA Scotland Awards Committee. Only the individuals named as candidates for nomination or production team representatives on entry forms will be eligible to order trophies should the entry go on to win (see [Trophy Policy](#))

APPEALS We are aware each production operates disparately so other creative roles not typically eligible may be accepted as a candidate on an appeal basis. For this reason, roles accepted in any one year or entry does not mean automatic inclusion in another year or entry. BAFTA nominees are under intense scrutiny. Every candidate and entry is checked thoroughly to be as fair as possible in the process. All exceptions may set a precedent so will only be given on case-by-case basis. BAFTA reserves the right to remove or query any individuals not listed who have an eligible credit or any of those that are listed outside of the above roles. If you are appealing for credits not in line with BAFTA guidance please detail in the 'appeal' section of the entry form.

Correct entry information is the responsibility of the entrant. BAFTA is not liable for errors in listings that are the result of incorrect information submitted on the entry form.

D. BFI DIVERSITY STANDARDS – SCREEN SCOTLAND

In certain categories, as agreed between the BFI, BAFTA Scotland and Screen Scotland, entrants will be asked if their project would meet the BFI Diversity Standards – Screen Scotland Pilot.

The BFI Diversity Standards were launched across the UK in 2016. They encourage equality of opportunity and address under-representation in the screen industries – in creative leadership; crew and project staff; in training, opportunities and career progression; in audience outreach and development; and on-screen. They are a flexible framework which can be used for feature films, television content produced for broadcast and online, as well as a range of audience-facing activities such as film festivals, distribution releases, multiplatform distribution proposals and ambitious film programmes.

Screen Scotland has worked with BFI to develop a version of the BFI Diversity Standards that will apply to Scotland based projects and which reflect the Scottish population structure, they can be found [here](#).

Entrants will be asked to self-assess against these standards. BAFTA may request further clarification on information provided.

This information will be requested from entries in the following categories: Entertainment, Factual Series, Feature Film, Features, News & Current Affairs, Single Documentary, Specialist Factual and Television Scripted.

It is mandatory that entries in the above categories meet Standard C – Industry Access and Opportunities, by meeting two of the five criteria listed in the BFI/Screen Scotland Diversity Standards, found [here](#). Details of which criteria have been met and how must be outlined on the entry form. Concessions may be made in exceptional circumstances and on a case-by-case basis. If your entry does not meet Standard C, please contact the Awards team to appeal (see [Contacts List](#)).

Entrants can then voluntarily provide information in support of meeting other Standards. Qualification in Standards (other than Standard C) will not affect eligibility and has no impact on funding awards previously made by Screen Scotland. The intention is to encourage better representation and increased inclusivity across the industry, and the supporting information gathered will help the BFI, BAFTA and Screen Scotland define what diversity standards should be applied to the production process and awards eligibility in the future.

The 2024 BAFTA Scotland Awards application form asks those submitting projects to confirm which specific Standards they have met, to provide more detail on how it has met/not met the Standards, and detail any diversity inclusion programmes that the company run that are not listed as part of the standards.

E. MAKING PROGRAMMES & FILMS AVAILABLE TO VOTERS AND JURORS

Round One Voting

- Entrants must upload their programmes/films via the entry form. All uploaded programmes/films going through the membership vote will then be made available to BAFTA members for review via BAFTA View. These programmes must be submitted as originally broadcast, minus commercial breaks. Entry forms cannot be submitted without a video upload.
- BAFTA members will be able to start watching entries on BAFTA View before voting opens. BAFTA will send out entry digests (informing voting members of every programme entered) periodically, so it is strongly encouraged that entrants submit as early as possible to give BAFTA members a greater opportunity to view material under consideration ahead of voting. Nominated productions may remain on BAFTA View for members to review until the date of the ceremony.
- BAFTA View is username and password protected via two-step verification and is only accessible to jurors and voting BAFTA members. For further information on the security controls in place to protect streamed and downloaded content, please email awards@bafta.org

F. TECHNICAL SPECIFICATION

The BAFTA Awards Entry site and BAFTA View aims to provide the best possible viewing experience for your content. In order to achieve this, we request that you provide a high quality version of your file. Please use the preferred specification (below) where possible, however if your original best quality video is in another format, we would prefer to receive it with minimum encoding to preserve quality.

Contact awards@bafta.org with any questions.

	Specification
File format	.mp4 / .mov
Audio codec	Stereo audio (one audio stream with two channels L and R)
Bit rate	15 – 20 mbps (or as high as possible)
Aspect ratio	16:9 (i.e. Full HD: 1920x1080)
File size	Up to 10GB

BAFTA may require captioned versions of your entry for members/jury viewing. Please ensure you are able to provide this if requested.

It is the entrant's responsibility to make sure the file is created to the correct format and to check the video once it has transcoded. BAFTA accepts no liability for any file created to the wrong specification and is therefore not available on BAFTA View.

G. AWARD CATEGORIES

Awards in the Gift of the Academy

These awards are presented at the discretion of the BAFTA Scotland Committee; therefore they may not all be presented in any given year

1. BAFTA SCOTLAND AWARD FOR OUTSTANDING ACHIEVEMENT

- For outstanding achievement in film, television, broadcasting or games

2. BAFTA SCOTLAND AWARD FOR OUTSTANDING CONTRIBUTION FOR CRAFT (IN MEMORY OF ROBERT MCCANN)

- For outstanding contribution to craft

Production Categories

Unless otherwise specified in the rules of the category (e.g Feature Film, Short Film & Animation) all entries must have a minimum scheduled running time of 3 minutes.

See General Eligibility section for broader eligibility criteria that applies to all categories.

3. ENTERTAINMENT

- Entry fee: £150 ex VAT (£180 inc VAT) per entry
- For a one-off programme or series shot in studio or on location including music programmes, general entertainment shows, variety shows, game shows, quizzes, panel games, chat shows, sketch shows and children's entertainment shows
- With the exception of short form programmes, only one episode from an eligible series should be submitted for consideration. In the event of being shortlisted for jury consideration, only the episode submitted via the entry site will be considered
- Short form programmes may enter up to 3 episodes from a series, capped at a total of 30 mins duration including credits. Episodes must be from the same series, must be consecutive episodes in the series and must be complete episodes (edited clips/scenes from episodes will not be permitted). Episodes should be compiled into one video file, and should run continuously without any internal editing with blank screens between episodes (please include credits on the end of each episode).

4. FACTUAL SERIES

- Entry fee: £150 ex VAT (£180 inc VAT) per entry
- A factual series linked through a unified approach, narrative or the thematic development of a subject matter
- Excludes entertainment and formatted programmes such as cookery, gardening, property, fashion, lifestyle programming and studio discussions which should be entered in Features
- Excludes arts, history, natural history and science series which are eligible in the Specialist Factual category
- Excludes stand alone programmes or 'one-off specials' which should be entered in Single Documentary
- With the exception of short form programmes, only one episode from an eligible series should be submitted for consideration. In the event of being shortlisted for jury consideration, only the episode submitted via the entry site will be considered
- Short form programmes may enter up to 3 episodes from a series, capped at a total of 30 mins duration including credits. Episodes must be from the same series, must be consecutive episodes in the series and

must be complete episodes (edited clips/scenes from episodes will not be permitted). Episodes should be compiled into one video file, and should run continuously without any internal editing with blank screens between episodes (please include credits on the end of each episode).

5. FEATURE FILM

- Entry fee: £150 ex VAT (£180 inc VAT) per entry
- For feature films or feature length documentaries of over 70 minutes' duration which meet screening and production criteria
- Feature Film entries must have had a theatrical release and been screened and marketed to a public paying UK audience (for at least seven days) during **11 May 2023 – 1 May 2024**. Films without a confirmed and published theatrical release listed on FDA (www.filmdistributorsassociation.com) may qualify for consideration should they release on an approved commercial VOD platform and meet entry criteria, these films will be considered by the Awards Committee before being approved as eligible. At the committee's discretion, and only in exceptional circumstances, a film which has been available to the UK public through other patterns or forms of distribution may be considered for entry; please contact the Awards Team (see [Contact List](#)) as soon as possible if you wish to appeal for consideration
- Feature Films should not be screened purely to qualify them, and the Awards Subcommittee will not accept an entry that otherwise meets criteria if they do not deem the release to have been meaningful.
- Feature length documentaries are eligible to enter either Feature Film or Single Documentary, but not both. If a feature length documentary was intended to receive its first exhibition as a public, paid-entry cinema screening and has a subsequent eligible release, it should be entered in Feature Film, if the first exhibition was a television broadcast it should be entered into Single Documentary

6. FEATURES

- Entry fee: £150 ex VAT (£180 inc VAT) per entry
- Includes cookery, gardening, property, fashion and all other lifestyle programming and studio discussions
- Excludes 'reality' programmes in which the formatting consists only of setting up an initial situation which is then observed unfolding without further intervention, which would be eligible in the Factual Series category
- Excludes overall strands
- With the exception of short form programmes, only one episode from an eligible series should be submitted for consideration. In the event of being shortlisted for jury consideration, only the episode submitted via the entry site will be considered
- Short form programmes may enter up to 3 episodes from a series, capped at a total of 30 mins duration including credits. Episodes must be from the same series, must be consecutive episodes in the series and must be complete episodes (edited clips/scenes from episodes will not be permitted). Episodes should be compiled into one video file, and should run continuously without any internal editing with blank screens between episodes (please include credits on the end of each episode).

7. NEWS & CURRENT AFFAIRS

- Entry fee: £150 ex VAT (£180 inc VAT) per entry
- For an individual news programme in its entirety or for a one-off programme or a specified individual programme in a series or a strand primarily concerned with unfolding events or up to an hour of rolling news coverage of a specific event, shot in studio or on location

- For an individual current affairs programme in its entirety or for a one-off programme or a specified individual programme in a series demonstrating original journalism of the highest order, aiming to provide revelation, fresh insight and analysis
- Extended eligibility dates for this category only: 26 May 2022 – 1 May 2024

8. SHORT FILM & ANIMATION

- Entry fee: £50 ex VAT (£60 inc VAT) per entry
- Entries must have been screened at an [approved festival](#) between **11 May 2023 – 1 May 2024**
- For fiction or non fiction films with a minimum duration of two minutes and a maximum duration of 40 minutes in length including end credits
- For animations with a minimum duration of two minutes and a maximum duration of 40 minutes in length including end credits
- Inserts are not eligible; each entry must be a complete programme/film/production. Entries that are part of a television programme/series, feature film or music promotional video are not eligible

9. SINGLE DOCUMENTARY

- Entry fee: £150 ex VAT (£180 inc VAT) per entry
- For one-off documentaries only
- Excludes individual episodes of documentary series; these should be entered in to the Factual Series category
- Feature length documentaries are eligible to enter either Feature Film or Single Documentary, but not both. If a feature documentary was intended to receive its first exhibition as a public, paid-entry cinema screening and has a subsequent eligible release, it should be entered in Feature Film, if the first exhibition was a television broadcast it should be entered into Single Documentary

10. SPECIALIST FACTUAL

- Entry fee: £150 ex VAT (£180 inc VAT) per entry
- Specifically for arts, religion, history, natural history and science programmes or series and includes both factual and performance programmes
- Excludes entire strands such as Imagine or Horizon but includes individual programmes from those strands
- 'Factual drama' is only admissible when the drama content closely and accurately recreates specific historical events and identified individuals
- With the exception of short form programmes, only one episode from an eligible series should be submitted for consideration. In the event of being shortlisted for jury consideration, only the episode submitted via the entry site will be considered
- Short form programmes may enter up to 3 episodes from a series, capped at a total of 30 mins duration including credits. Episodes must be from the same series, must be consecutive episodes in the series and must be complete episodes (edited clips/scenes from episodes will not be permitted). Episodes should be compiled into one video file, and should run continuously without any internal editing with blank screens between episodes (please include credits on the end of each episode).

11. TELEVISION SCRIPTED

- Entry fee: £150 ex VAT (£180 inc VAT) per entry
- Entries can be single, serial or continuing drama, children's drama or narrative comedy shows

- With the exception of short form programmes, only one episode from an eligible series should be submitted for consideration. In the event of being shortlisted for jury consideration, only the episode submitted via the entry site will be considered
- Short form programmes may enter up to 3 episodes from a series, capped at a total of 30 mins duration including credits. Episodes must be from the same series, must be consecutive episodes in the series and must be complete episodes (edited clips/scenes from episodes will not be permitted). Episodes should be compiled into one video file, and should run continuously without any internal editing with blank screens between episodes (please include credits on the end of each episode).

Individual Categories – Performance, Craft

See General Eligibility section for definition of Scottish eligibility.

12. ACTRESS – TELEVISION

13. ACTOR – TELEVISION

- Entry fee: £75 ex VAT (£90 inc VAT) per performer
- For a Scottish Actor or Actress in a television production
- For a non-Scottish Actor or Actress in a Scottish television production
- Both lead and support performances are eligible in this category

14. ACTRESS – FILM

15. ACTOR – FILM

- Entry fee: £75 ex VAT (£90 inc VAT) per performer
- For a Scottish Actor or Actress in a feature film of over 70 minutes' duration
- For a non-Scottish Actor or Actress in a Scottish feature film of over 70 minutes' duration
- Both lead and support performances are eligible in this category

16. DIRECTOR FACTUAL

- Entry fee: £150 ex VAT (£180 inc VAT) per entry
- For a Scottish director's work on any production
- For a non-Scottish Director's work on a Scottish production
- Entries can be television programmes or feature documentaries which meet screening/exhibition eligibility
- Multiple individuals can be entered for the same programme, provided they are credited for different episodes.
- In the case of co-directing credits where one individual is Scottish, the Scottish director should be considered the lead director and will be the only candidate listed for nomination. The entrant will be asked to confirm that this is agreed upon with the entire senior team/directing team. For further information, please contact the Awards team (see [Contact List](#))

17. DIRECTOR FICTION

- Entry fee: £150 ex VAT (£180 inc VAT) per entry

- For a Scottish director's work on any production
- For a non-Scottish Director's work on a Scottish production
- Entries can be television programmes or feature films which meet screening/exhibition eligibility
- Multiple individuals can be entered for the same programme, provided they are credited for different episodes.
- In the case of co-directing credits where one individual is Scottish, the Scottish director should be considered the lead director and will be the only candidate listed for nomination. The entrant will be asked to confirm that this is agreed upon with the entire senior team/directing team. For further information, please contact the Awards team (see [Contact List](#))

18. WRITER FILM/TELEVISION

- Entry fee: £150 ex VAT (£180 inc VAT) per entry
- For a Scottish Writer's work any production
- For a non-Scottish Writer's work on a Scottish production
- Entries can be television programmes or feature films which meet screening/exhibition eligibility
- Multiple individuals can be entered for the same programme, provided they are credited for different episodes.
- In the case of co-writing credits where one individual is Scottish, the Scottish writer should be considered the lead writer and will be the only candidate listed for nomination. The entrant will be asked to confirm that this is agreed upon with the entire senior team/writing team. For further information, please contact the Awards team (see [Contact List](#))

Category selection is the responsibility of the entrant; BAFTA accepts no responsibility for which category is entered. The BAFTA Scotland Awards Committee is the arbiter of all eligibility, and may opt to merge categories after the entry deadline

H. VOTING PROCESS

- The BAFTA Scotland Awards for Outstanding Achievement and BAFTA Scotland Awards for Outstanding Contribution for Craft are in the gift of the Academy
- Nominations and winners of all other awards are decided by BAFTA Scotland voting members and/or juries
- Prior to Round One voting, all eligible members are informed of voting rules and must vote or register their abstention from any category. The Members' top six in television-only categories will go forward for jury consideration along with any broadcaster entries. The top eight in Actor/Actress Film will go to jury. The top four men and top four women, plus any non-binary entrant featured within the top eight, will go forward in Director Factual, Director Fiction and Writer Film/Television. Voters are asked to rank their votes in order of preference.
- Entries in Feature Film and Short Film & Animation go straight to jury consideration. Where there are high entry numbers in these categories additional jury rounds may take place. Any other category with fewer than twelve entries will also go straight to jury consideration
- Voting is conducted online and is authenticated by BAFTA's appointed independent scrutineers

Broadcaster Entries

After the membership vote each broadcaster will have the opportunity to re-enter two entries per category. Broadcaster entries can only be made in Television-only categories that have gone through the membership vote.

Juries

Juries decide the nominations and overall winner in each category by rounds of discussion and subsequent private ballots. Three nominations will be presented in each category, if a category receives twenty or more entries four nominations will be presented.

Each jury will normally comprise of up to eight jurors plus a Chair, however can proceed with a minimum of six jurors (or five in extenuating circumstances). Juries are comprised of industry practitioners across a range of broadcasters and independent production companies. Members of the BAFTA Scotland Committee will chair each of the juries. The jury process is confidential and authenticated by BAFTA's appointed independent scrutineers.

All decisions made by BAFTA Scotland and its juries are final and no correspondence will be entered into as to why particular entries were or were not nominated

I. LONGLIST, NOMINATIONS AND WINNERS

- Nominations for each category will always be listed in alphabetical order by title or individual's name
- Nominations will be announced approximately five weeks before the ceremony
- The winners press release is the definitive source of award winner information
- One BAFTA Scotland Award is given per win. In production categories the trophy must be accepted an individual credited on the entry form as a candidate for nomination or production team representative. This individual will then not be eligible to order a trophy, but other named nominees can (see [Trophy Policy](#))
- For nominated non-binary performers, in the event of a win, the reference to gender can be removed from the trophy and/or certificate to read as 'performer'. Any nominees who wish to do this should notify the Awards team ahead of the ceremony date to confirm see [Contact List](#)
- The BAFTA Scotland Award or logo may not be reproduced or used in any commercial manner unless prior permission has been obtained from BAFTA Scotland. To request the awards logo please contact Sarah Hendry see [Contact List](#)
- The BAFTA Scotland Award remains the property of BAFTA Scotland and should remain in the care of the recipient or his/her descendants. Should the Award leave the care of the recipient or his/her descendants, the Academy reserves the right to purchase the BAFTA Scotland Award back for a fee of £1. The Award must not be sold on to any third party
- Award winners unable to collect their Award on the night of the ceremony must arrange collection within 6 months of the ceremony

J. CLIP USAGE – NOMINATED PROGRAMMES/FILMS

Clips from nominated productions will be shown at the BAFTA Scotland Awards ceremony, and these clips may form part of the television and online broadcast of the ceremony in the UK and around the world.

In the event of the production being nominated you undertake to deliver any clips, stills or other production materials as requested by BAFTA Scotland in the designated format and by any specified deadline.

Part of BAFTA's charitable remit is to promote excellence to as large an audience as possible. In order to fulfil this, BAFTA Scotland intends to make clips of the nominated productions available to the public on the BAFTA Scotland website and social media channels.

Owners of nominated productions may be obligated to submit to BAFTA a copy of the programme/film if requested. BAFTA and/or their production company will maintain such material under tight security.

By entering a production for consideration, the production's owners are deemed to have conveyed to BAFTA the right to choose excerpts from the production at BAFTA Scotland's sole discretion for incorporation into the worldwide television broadcast of the ceremony and on the BAFTA Scotland website and associated websites; including, but not limited to, bafta.org, guru.bafta.org, twitter.com/baftascotland, facebook.com/baftascotland, youtube.com/Baftaonline and instagram.com/baftascotland; for non-commercial purposes in the context of the Awards for one year from November 2024.

Upon entering a programme/film via entry.bafta.org/ for the BAFTA Scotland Awards consideration, the entrant will be asked to confirm the following:

- That they have the authority, on behalf of the work to agree to grant the above licence
- That they agree to grant the above licence

If you foresee any problems with the granting of this licence, please contact awards@bafta.org before entering.

K. BAFTA SCOTLAND LOGOS

- You may use the BAFTA Scotland logo online, in print and in broadcast if you have received a nomination, made a logo request and received approval from BAFTA (requests to be made to Sarah Hendry, see [Contact List](#)).
- The official event logo must be used; use of the mask alone is not permitted
- A summary of guidelines for use:
 - The Logo cannot be altered or cropped in any way
 - An exclusion zone (half the height of the BAFTA 'mask' all the way round the logo) must be observed
 - Example artwork(s) featuring the logo must be supplied for final approval and permission by BAFTA Scotland
 - The positive inversion of the mask is to be used on light coloured backgrounds; the negative on dark

L. PIRACY

- The Academy takes a very serious view of piracy and will work with broadcasters and production companies to help prevent it
- All BAFTA voting members sign up to a code of conduct setting out their responsibilities regarding piracy.

M. CONTACT LIST

Jenna Cunningham Awards Manager, BAFTA Scotland awards@bafta.org	Entry and rules Voting procedures Nominees
Sadie Penson Awards Coordinator, BAFTA Scotland awards@bafta.org	General enquiries Entry and rules Nominees
Arlen Barke Learning, Inclusion & Talent Producer awards@bafta.org	Screenings
Sarah Hendry Events & Communications Coordinator infoscotland@bafta.org	Logos/permission agreements
Membership Team membership@bafta.org	Membership enquiries

BAFTA Scotland
Suite 2F, Ingram House, 227 Ingram Street, Glasgow, G1 1DA
E infoscotland@bafta.org **W** bafta.org/scotland-awards

N. APPROVED FESTIVAL LIST

BAFTA Scotland Awards

2024 BAFTA SCOTLAND RECOGNISED FESTIVALS LIST

Short Film & Animation entries must have been screened at one of the Academy's recognised festivals between **11 May 2023 – 1 May 2024.**

Aesthetica Short Film Festival	Nov	www.asff.co.uk/
AFI Docs Film Festival	Oct	docs.afi.com/
American Black Film Festival	Jun	https://www.abff.com/
Angers Premiers Plans	Jan	www.premiersplans.org/
AnimaFest Zagreb	Jun	www.animafest.hr/en
Annecy International Animated Film Festival	Jun	www.annecy.org/home
Aspen Shortsfest	Apr	www.aspenfilm.org/
Belfast Film Festival	Nov	www.belfastfilmfestival.org
Berlin International Film Festival	Feb	www.berlinale.de
BFI Flare: London LGBTIQ+ Film Festival	Feb/Mar	www.bfi.org.uk/flare
BFI London Film Festival	Oct	whatson.bfi.org.uk/lff/Online/
BlackStar Film Festival	Aug	https://www.blackstarfest.org/
Bolton Film Festival	Oct	https://www.boltonfilmfestival.com/
Brest European Short Film Festival	Nov	www.filmcourt.fr
British Independent Film Awards	Dec	www.bifa.org.uk
Cambridge Film Festival	Oct	www.cambridgefilmfestival.org.uk
Camden International Film Festival	Sep	https://pointsnorthinstitute.org/ciff/
Cannes International Film Festival (excluding Short Film Corner)	May	www.festival-cannes.com
Carmarthen Bay Film Festival	May	http://www.carmarthenbayfilmfestival.co.uk/
Celtic Media Festival	Jun	www.celticmediafestival.co.uk
Chicago International Film Festival	Oct	www.chicagofilmfestival.com
Clermont-Ferrand International Short Film Festival	Jan/Feb	www.clermont-filmfest.org/en/
Cork International Film Festival	Nov	www.corkfilmfest.org
CPH: DOX	Mar	www.cphdox.dk/
Curta Cinema - Rio de Janeiro International Short Film Festival	Apr	www.curtacinema.com.br
DOK Leipzig	Oct	www.dok-leipzig.de/en
Dokufest	Aug	dokufest.com/2019/
Edinburgh International Film Festival	Aug	www.edfilmfest.org.uk
Encounters Film Festival	Oct	www.encounters.film/
Flatpack Festival	May	https://flatpackfestival.org.uk
Flickerfest International Australian Short Film Festival	Jan	www.flickerfest.com.au
Foyle Film Festival	Nov	www.foylefilmfestival.org
Frameline Film Festival	Jun	www.frameline.org/
Galway Film Fleadh	Jul	https://www.galwayfilmfleadh.com/
Glasgow Film Festival	Feb/Mar	www.glasgowfilm.org/festival
Glasgow Short Film Festival	Mar	glasgowshort.org/
Go Short (Netherlands)	Apr	www.goshort.nl



Hamburg International Short Film Festival (Kurtzfilm Festival Hamburg)	Jun	http://festival.shortfilm.com
Hamptons International Film Festival	Oct	http://hamptonsfilmfest.org/
Hebrides International Film Festival	May	http://www.hebfilmfestival.org/
Hot Docs Festival	Apr/May	www.hotdocs.ca/
IDFA (International Documentary Film Festival Amsterdam)	Nov	www.idfa.nl/en/
IFFR (International Film Festival Rotterdam)	Jan/Feb	iffr.com/
IndieCork Festival	Dec	https://indiecork.com/
Iris Prize Best British Short Film	Oct	www.irisprize.org/
Krakow Short Film Festival	Jun	www.krakowfilmfestival.pl/en/
Kyiv International Film Festival Molodist	Oct	https://molodist.com/
LA Shorts International Short Film Festival	Jul	www.lashortsfest.com
Leeds International Film Festival	Nov	www.leedsfilm.com
Leuven International Short Film Festival	Nov-Dec	http://www.kortfilmfestival.be/
Locarno Film Festival	Aug	www.pardo.ch
Loco London Comedy Film Festival	May	locofilmfestival.com/
London Short Film Festival	Jan	shortfilms.org.uk/
Manchester Animation Film Festival	Nov	www.manchesteranimationfestival.co.uk
Melbourne International Film Festival	Jul/Aug	miff.com.au/
New York Film Festival	Sep/Oct	https://www.filmlinc.org/about-us/new-york-film-festival/
Norwich Film Festival	Nov	https://www.norwichfilmfestival.co.uk/
Oberhausen International Short Film Festival	May	www.kurzfilmtage.de
Open City Documentary Festival	Apr	opencitylondon.com/
Oska Bright Film Festival	Mar	oskabright.org/
Outfest Los Angeles LGBTQ Film Festival	Aug/Sep	https://outfest.org/
Palm Springs International ShortFest	Jan	www.psfilmfest.org
PÖFF Shorts (Black Nights Film Festival)	Nov	http://shorts.poff.ee
Raindance Film Festival	Oct/Nov	www.raindance.org/
ReelAbilities Film Festival: New York	Apr	https://reelabilities.org/newyork/
Rhode Island International Film Festival (Flickers)	Aug	www.film-festival.org
S.O.U.L. Fest	Sep	https://www.soulfilm.co.uk/
Scottish Queer International Film Festival	Sep	http://www.sqiff.org/
Sheffield Doc/Fest	Jun	www.sheffdocfest.com
Slamdance Film Festival	Jan	www.slamdance.com
Sundance Film Festival	Jan	http://festival.sundance.org
SuperFest Disability Film Festival	Oct	http://www.superfestfilm.com/
SXSW Film Festival	Mar	www.sxsw.com
Sydney Film Festival	Jun	www.sff.org.au/
Tampere International Short Film Festival	Mar	www.tamperefilmfestival.fi
Telluride Film Festival	Aug/Sep	www.telluridefilmfestival.org/
Toronto International Film Festival	Sep	www.tiff.net
Tribeca Film Festival	Jun	www.tribecafilm.com/festival
True/False Film Festival	Feb/Mar	https://truefalse.org/
UK Jewish Film Festival	Nov	http://ukjewishfilm.org/festival/21st-uk-international-jewish-film-festival/
Uppsala International Short Film Festival	Oct	www.shortfilmfestival.com
Venice Film Festival	Aug/Sep	www.labiennale.org/en/cinema
Vienna Shorts	Jun	www.viennashorts.com/en
Visions Du Réel	Apr	https://www.visionsdureel.ch/en

Winterthur International Short Film Festival (Internationale Kurtzfilmtage Winterthur)	Nov	http://www.kurzfilmtage.ch
Yugo BAFTA Student Awards	Jul	www.bafta.org/los-angeles/events-initiatives/
Zinebi - Bilbao International Documentary and Short Film Festival	Nov	www.zinebi.com

The qualifying festivals list is continually updated and may change without notice

O. TROPHY POLICY

BAFTA Scotland Awards

Trophy Policy

One BAFTA Scotland trophy is given out at the Awards Ceremony, the recipient of which must be listed as a Candidate for Nomination or Production Team representative on the original entry form. BAFTA Scotland is not responsible for which member of a winning team keeps the trophy after it has been awarded, but will keep a record of the individual's name as the recipient will not be eligible to order an additional trophy as the one given out on the night is considered theirs.

Additional trophies can be ordered by any individual/s credited in official BAFTA listings who did not keep the trophy given out at the Awards Ceremony, and this has to be done in writing directly by the individual via online application (details of the trophy application form can be requested following the ceremony via awards@bafta.org). Individuals credited in official BAFTA listings who did not keep the trophy given out at the ceremony can order a maximum of one trophy.

Trophies are £475+VAT and can be ordered up to six months from the day following the ceremony (after this deadline no additional trophy orders will be taken). BAFTA will confirm upon approval of your trophy purchase request if you would like arrange collection in person from BAFTA Scotland (free) or if you would like to add delivery (within mainland UK) for an additional £50 + vat per trophy. Please note trophy orders will take some months to fulfil.

Trophies cannot be ordered as gifts by a third party either for a credited individual or by the credited individual for a third party. The award may not be reproduced or used in any commercial manner. The award remains the property of BAFTA, to remain in the care of the recipient or their descendants. Should the award leave the care of the recipient or their descendants, BAFTA reserves the right to purchase the trophy back for a fee of £1. The award must not be sold on to any third party.