**Job Description**

<table>
<thead>
<tr>
<th>Job Title:</th>
<th>AV Technician</th>
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<td>Reports to:</td>
<td>Technical Manager</td>
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<tr>
<td>Job Location:</td>
<td>BAFTA 195 Piccadilly</td>
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<tr>
<td>Start Date:</td>
<td>ASAP</td>
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<tr>
<td>Salary</td>
<td>Circa £28,000 per annum gross + benefits</td>
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<tr>
<td>Contract Type:</td>
<td>Full time permanent</td>
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**About BAFTA 195 Piccadilly**

We are looking for a talented AV Technician with a strong technical background to work within us to deliver our ambitious plans for the future.

BAFTA 195 Piccadilly has recently undergone a £33 million refurbishment, which includes £3 million of state-of-the-art technical equipment in 4 floors of spaces and houses the BAFTA Members Club, 2 theatres and numerous spaces for both BAFTA’s Learning, Inclusion and Talent programmes and revenue generating commercial hire.

Alongside this BAFTA has an additional main working office in London over 2 floors and satellite offices in the UK and US

**Job purpose**

The AV technician provides technical knowledge, expertise and support for BAFTA screenings, events, exhibitions and corporate hires within BAFTA 195 Piccadilly. They will also be involved in advising BAFTA on any future technical advancements and requirements and supporting the Technical Manager in ensuring that BAFTA 195 Piccadilly remains world class in the technical services it provides.

**Key responsibilities**

- Ensuring technical standards are maintained at the highest levels to give the clients the best experience and one that reflects BAFTA’s gold standard of excellence
- Client liaison, including rehearsing and advice on the capabilities of the equipment within the building
- Assisting in the smooth running of all the buildings technical needs, including the exhibition technical aspects
- Assisting in the presentation of events and screenings
- Being a point of contact for external teams for events and exhibitions AV needs
- Assisting the facilities team in building and equipment maintenance issues
- Working alongside the tech team to ensure standards of service are delivered and equipment maintenance is paramount
- Work closely with the tech team and events teams from BAFTA and BAFTA 195 Piccadilly to oversee, manage and execute all events
- Work alongside BAFTA partners to ensure that we keep up to date with the latest upgrades and advancements in cinema technology.
- Operation and management of all presentation materials
• Operation of digital sound desk and all related sound equipment, including specialist radio and table microphones, and external sound feeds from bespoke equipment, outside crews and live streaming

• Operation of a ETC (or equivalent) digital lighting desk. Programming and installation of LED’s and moving lights and a good eye for lighting effects

• Operation of Dolby Cinema servers including ingestion of material, construction of shows on a client to client basis.

• Connections and troubleshooting of computer requirements in event spaces

• Troubleshooting video and sound to produce a high standard for users, including live sound, Vision mixing, web streaming, webinars and video recordings.

• Assist with connection and operation of all the latest gaming consoles and PC’s including virtual reality

• Operation of 360 Projection mapping, (Pandora’s Box)

• Design skills for photo and branding editing and digital signage

**Ideally you will have:**

• Good knowledge of all AV formats

• Excellent communication stakeholder management and influencing skills

• Good working knowledge of Microsoft Office

• Ability to work under the pressure of live events

• Good timekeeping and attendance record

• Adaptable and quick to learn

• Operation and knowledge of multiple formats of video and presentation formats including:-
  ➢ DCP
  ➢ Microsoft office suite
  ➢ MAC (Keynote)
  ➢ Blu-Ray
  ➢ Video Files (inc Prores/ mp4 /mov)
  ➢ Gaming Consoles
ABOUT BAFTA

BAFTA is a leading global charitable institution focused on championing creativity, opportunity and social change for all through the transformative power of film, games and television.

BAFTA’s Vision:

We inspire new and unheard voices to become the future of the Film, Games and Television industries, we support talented people from all backgrounds to help them achieve their potential, we advocate progressive industry and cultural change, and we amplify and celebrate excellence across the screen industries.

BAFTA’s aims: to champion the art and the craft, champion talent and champion the industry environment by:

• identifying and celebrating industry practice deemed exceptional by peer review, thereby elevating the art and craft of film, games and TV;

• providing talent with recognition, inspiration, access and long term support, in particular those under-represented and underprivileged in society;

• enabling a positive and inclusive environment, for an accessible, sustainable and connected industry.

DIVERSITY MONITORING

Our aim is for our staff to be a diverse mix of talented people who want to come and do their best work. BAFTA is committed to increasing diversity, and maintaining an inclusive workplace culture. We welcome applications from all qualified candidates regardless of their ethnicity, race, gender, religious beliefs, sexual orientation, age, marital status or whether or not they have a disability. Please take the time to fill out our Diversity Monitoring Survey. All the information you provide will be anonymous and is not considered with your application.

APPLICATION PROCEDURE

Please apply here and include a cover letter which in no more than 500 words explains why you think you are suitable for this position, what skills you have to be successful in this role and, in particular, what experience/knowledge you have in AV.