

ACADEMY SCREENINGS AND EVENTS CODE

1. This Code applies to all Academy screenings and events (and where specified, including its award ceremonies).

2. The Academy's screenings and events programme is designed to provide members with the best possible viewing experience for voting and educational purposes.

3. I agree to abide by the following rules (and I accept that these rules will also apply to my guests):

3.1 The use of cameras or recording equipment of any kind is strictly prohibited at screenings and events without the prior authorisation of the Academy. Any notes or authorised photographs or recordings taken during an event cannot be published in any form without the authorisation of the Academy.

3.2 Attendees should not disrupt or disturb the viewing experience of others. Therefore:

- a. mobile phones and electronic devices must be on silent and out of sight throughout the screening (and for screenings followed by a Q&A, the duration of the interview) or event,
- b. there should be no talking during screenings, and
- c. for screenings, attendees should arrive on time and remain in their seats until the end of the closing credits. For screenings followed by a Q&A, members should remain for the duration of the interview.

3.3 For screenings and events in the Princess Anne Theatre at 195 Piccadilly, attendees who need to leave in an emergency – which is not a general evacuation – are asked to leave by the door at the back of the auditorium and not the door by the stage. For screenings and events elsewhere, please observe the rules of the venue, as indicated through signage or verbal request.

3.4 No food or drink is allowed in the Princess Anne Theatre or the Run Run Shaw Theatre at 195 Piccadilly, except for bottled water. For screenings and events elsewhere, please observe the rules of the venue, as indicated through signage or verbal request.

3.5 Members must adhere to the cancellation policy where listed on the individual event booking page.

- a. (for screenings and events in England) Members must cancel their booking (including guest tickets) 24 hours ahead of the event or screening. Members (and/or their guests) who miss two screenings within a 30-day period without cancelling will have a temporary booking freeze on their account for 30 days.

3.6 Members may book for themselves and one guest unless otherwise stated.

3.7 Bookings are non-transferable, and unaccompanied guests are not permitted.

3.8 Screening and event bookings are allocated as fairly as possible and members should not request preferential treatment.

4. Please contact the Membership Department if you witness inappropriate behaviour or any conduct in contravention of these rules. Any members who break these rules will be contacted by the Academy and disciplinary action may be taken. A member of staff is present at all screenings and events. Please notify the present member of staff if you witness inappropriate behaviour or any conduct in contravention of these rules (it is preferable for this to be communicated after a screening or event where appropriate and unless immediate intervention is required). Any members who break these rules may be contacted by the Academy and disciplinary action may be taken.

5. When attending Academy award ceremonies, members and all other guests must adhere to the relevant Guest Guidelines of that award ceremony.